

FAQs

1. Where do I go to pick up my credential pass?

All media applicants are directed to pick up their credentials from one of the three Media Credential Centres:

- a. Main Credential Centre, located at HELEXPO PALACE
- b. Credential Centre located at the Airport
- c. Credential Centre located at Hellenic Olympic Complex

2. What should I do if my credential pass is stolen or missing?

If your credential pass is lost or stolen, you must immediately report it to one of the three Media Credential Centres.

3. What is the deadline for credentialing?

The Deadline for the registration is 15/03/2011 for countries that do NOT require a visa. For countries that require a visa the deadline is 15/02/2011. Please click on the <u>country list button</u> to check if you need to apply for a visa. As a rule, however, it is highly recommend applying as early as possible.

4. What must I do to become credentialed?

Interested media must complete the <u>online registration form</u> prior to the deadline. Hardcopy of a registration form will not be accepted. Please, type in the white boxes in Capital Latin Letters (as shown on Passport/National Identity Card). All compulsory fields must be completed. Applications are considered on a case-by-case basis, so you will be advised if any additional materials are required.

5. I do not have a Press or AIPS card. Will you still accredit me?

Yes, this is not a compulsory field.

6. Do I need to send a photo?

It is not necessary to send a photo. Your photo will be taken at the Media Credential Centers. However, to avoid unnecessary delays, it is recommended to upload your photo in advance.

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7. How soon will I know whether I'm credited?

Please be aware that we receive credentials for thousands of applicants and there may be a delay between the time we receive your credentials and when they are matched to your application. We do our best to process all applications as soon as possible. Please, do not call to check on the status of those credentials. Instead we encourage you to check your e-mail(s) frequently to monitor the status of your application.

8. How can I check the status of my accreditation?

Initially, you will receive an e-mail notification stating that your application has been received and processed. Once it is approved, confirmation will come at a later stage. Queries regarding credentialing should be addressed to mediaops@athens2011.org.

9. What happens if I have to replace someone already credentialed from my organization?

We are aware that assignments can change at short notice. Please communicate changes in staff as soon as they are known. The applicant will have to complete the same process, but as long as they have the required, valid materials, there is usually little delay in processing.

10. Do you make hotel reservations for media representatives?

No. Media representatives interested in covering the Games are responsible for their own travel and hotel bookings. However, a special link will be created on the Athens 2011 official site providing hotel choices with special prices.

11. Will you help me get a visa?

Invitation letters for visa purposes will be issued and sent to the embassy/consulate that will be responsible for issuing your visa. Please click on the <u>country list button</u> to check if you need to apply for a visa

12. Where am I allowed to go?

Unless differently stated, credentialed media have access to all media areas within the competition and non-competition venues.

13. I've got my credentialing confirmation, what now?

Once you have received confirmation of your credential, you may collect your pass on-site at one of the three Media Credential Centres, as indicated above.

You must present your valid Passport/National ID card in order to collect your pass.

14. Can you send me my credential pass in advance?

For security reasons, it is not possible to send credential passes in advance. Credential passes should be collected at one of the three Media Credential Centers.

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15. Can I do a blanket credential from my organization?

It is not possible to give blanket media credentials to a media organization. Instead, credentials are granted to individuals representing bona fide media organizations, who produce the required documentation for credentials. Please also note that no double credential is allowed (e.g. as press and delegate)

16. Can you send me a list of credentialed media persons?

Information on media credentialing is for internal use only and confidential. We do not distribute media lists.

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